



Physical Environment Document Review

Revision 1, 4-23-17

	Requirement	Frequency	HFAP
Management Plans	Building Safety	Annually	11.00.02
	Building Security	Annually	11.00.02
	Hazardous Materials & Waste	Annually	11.00.02
	Fire Safety Control	Annually	11.00.02
	Medical Equipment Management	Annually	11.00.02
	Utility Systems Management	Annually	11.00.02
Building Safety Management Plan	Routine monitoring inspections – Patient care areas	Semi-annually	11.01.01
	Routine monitoring inspections – Non-patient care areas	Annually	11.01.01
	CEO appoints chairperson to Safety Committee	One-Time	11.01.04
	CEO appoints Safety Officer	Annually	11.01.05
	Safety Policies reviewed by Safety Committee	Every 3-years	11.01.08
	Smoking policy	Every 3-Years	11.01.09
	Water-flow of eyewash station and EM shower	Weekly	11.01.10
	Inspection of eyewash station and EM shower	Annually	11.01.10
Building Security Management Plan	Polices to identify & minimize security risks	Every 3-Years	11.02.01
	Identify security sensitive areas	Annually	11.02.04
	Written procedures regarding security incidents	Annually	11.02.05
Hazardous Materials & Waste Management Plan	A documented program addressing the handling, storage, processing, and disposal of hazardous materials	Annually	11.03.01
	List of hazardous materials in each service area	Annually	11.03.01
	An individual designated in writing to be responsible for the managing of the hazardous materials program	Annually	11.03.01
	A written procedure for the storage & disposal of trash; and reviewed by Safety Committee	Every 3-Years	11.03.02
	Written policies & procedures addressing the prevention and response to hazardous spills	Every 3-Years	11.03.03
	Inventory of hazardous materials & waste stored or generated throughout the hospital	Annually	11.03.04
	A back-up to FAX-back or Online source of Safety Data Sheets (paper or electronic acceptable)	As Needed	11.03.04
	Documented monitoring to hazardous materials	Annually	11.03.06
Fire Safety Control Management Plan	A fire control plan	Annually	11.04.01
	Fire drill reports- Hospital & ASC (including offsite locations)	Quarterly	11.04.02
	Fire drill reports – Clinics and Physician Offices (including offsite locations)	Annually	11.04.02
	Documented inspections by state/local authorities on fire safety	Annually	11.04.04
	Documented staff training on fire safety procedures	Not Specified	11.04.06
	Medical Equipment Management Plan	A documented PM program for medical equipment	Annually
An optional CMS AEM program for medical equipment		Annually	11.05.01
Documented maintenance program for nurse call system		Annually	11.05.03
Policy on Safe Medical Device Act (SMDA)		Every 3-Years	11.05.04
Evidence of obtaining input from users and servicers when acquiring new medical equipment		As Needed	11.05.05
Utility Systems Management Plan	Battery powered emergency light test – 30 seconds	Monthly	11.06.01
	Battery powered emergency light test – 90 minutes	Annually	11.06.01
	Potable water test	Annually	11.06.07
	A documented PM program for plant equipment	Annually	11.06.09
	An optional CMS AEM program for plant equipment	Annually	11.06.09
	A complete inventory of all plant equipment	Annually	11.06.10
Design, Construction, & Monitoring of the Environment	Temperature, humidity & air-pressure relationship logs of ORs, procedure rooms, and sterile supply rooms	Daily	11.07.03
	Air-pressure logs of clean & dirty utility rooms	Weekly	11.07.03
	Risk assessment if hospital chooses 20% to 30% RH as lower humidity limit	Annually	11.07.03
	A pre-construction risk assessment for renovation & construction	As Needed	11.07.06
	Investigations made of safety incidents, security incidents, hazardous spills, and medical equipment issues	As Needed	11.07.07



on Requirements of Eyewash Stations and Emergency Showers

	Emergency showers:
1. Confirm the location of the eyewash station is in an accessible area that requires no more than 10 seconds to reach.	1. Confirm the location of the emergency shower is in an accessible area that requires no more than 10 seconds to reach.
2. Confirm visible signs are present to identify the location of the eyewash station.	2. Confirm visible signs are present to identify the location of the emergency shower.
3. Confirm that the waterflow pattern is at least 33 inches and no more than 55 inches above the floor.	3. Confirm that the top of the shower pattern is at least 82 inches above the floor and not more than 96 inches above the floor.
4. Confirm the water supply flows for 15 minutes.	4. Confirm the water supply flows for 15 minutes.
5. Confirm all shutoff valves in the water supply are inaccessible to unauthorized individuals.	5. Confirm all shutoff valves in the water supply are inaccessible to unauthorized individuals.
6. Confirm water temperature is no less than 60° and no more than 100° F.	6. Confirm water temperature is no less than 60° and no more than 100° F.
7. Confirm water flow rate is at least 0.4 GPM.	7. Confirm spray pattern is a minimum of 20-inches diameter measured at 60 inches above the floor.
	8. Confirm water flow rate is 20 GPM.

NFPA 99-2012 List for Emergency Power Electrical Distribution Life Safety Branch

Section 6.4.2.2.3 of NFPA 99-2012

The emergency power life safety distribution branch is restricted as to what is permitted on the circuit. Ask to see the “Life Safety Emergency Power Distribution Panel”, and review the circuit schedule on the inside cover. If there is anything connected to the circuit breaker panel other than what is permitted under 6.4.2.2.3, then a finding under 11.06.02 should be considered.

Only the following items are permitted to be connected to a Life Safety EM branch circuit, per NFPA 99-2012, 6.4.2.2.3:

- Illumination (light fixtures) in the means of egress
- ‘Exit’ signs
- Hospital communication systems where used for issuing instructions during an emergency event
- Task illumination at the generator
- Battery charger for battery powered emergency lights at the generator
- Select receptacles at the generator set location and ATS
- Elevator cab lighting, controls, communications, and signal systems
- Electrically powered doors used for egress
- Fire alarm system control panels
- Other alarm or alerting systems