



HFAP Academy Live Checklist

You are:

- a new ASC administrator
- a new hospital accreditation coordinator
- a new hospital facilities manager
- a seasoned veteran who's always looking to learn

Your organization is:

- thinking of switching to HFAP
- already accredited by HFAP

HFAP Academy Live is

- a comprehensive overview of HFAP requirements
- a deep dive into frequent accreditation trouble spots
- a chance to learn how surveyors think
- an opportunity to meet peers and share ideas



all of the above

HFAP standards are presented in chapters by organizational function or service. Within each chapter, they follow a general pattern of policy (planning), implementation (patient care), evaluation (data collection/analysis/action), and reporting (sharing information).



Each HFAP Academy Live track will focus on topics relevant to a specific role or setting.

HOSPITAL CLINICAL & ADMINISTRATIVE TRACK

Administration/Governance/HR
Anesthesia Services
Discharge Planning
Emergency Services
Infection Control
Laboratory/Pharmacy
Materials Management
Medical Records
Medical Staff
Nursing Services
Nutritional Services
Outpatient Services
Patient Rights
QAPI
Utilization Review and more

PLUS:
Emergency Management
Immediate Jeopardy
Creating and Maintaining a Stellar Physical Environment
Plans of Correction

HOSPITAL FACILITIES MANAGEMENT TRACK

Life Safety
Physical Environment

PLUS:
Documentation Needs
Working with Clinical Departments
Plans of Correction

ASC TRACK

Administration & Governance
Anesthesia/Surgical Services
Continuity of Care
Credentialing & Privileging
Emergency Management
Infection Control
Lab/Pharmacy/Radiology Services
Medical Records
Patient Rights
Quality

PLUS:
Life Safety and Physical Environment Standards in the ASC
Plans of Correction

HFAP ACADEMY

Thursday and Friday
October 10-11, 2019

Registration includes all sessions in selected track with workbook (materials for additional tracks may be purchased), daily breakfast, lunch, and Thursday evening networking reception.

Early bird rate:
(until September 18, 2019)
\$795 first registrant

\$770 add'l registrants from the same organization (regardless of track)

Regular rate:
\$895 first registrant

\$870 add'l registrants from the same organization (regardless of track)

Westin O'Hare
6100 North River Road
Rosemont, IL 60018

Room rate:
\$154 until September 25, 2019

Note: Room block may sell out prior to this date. A link to register will be provided with confirmation of your registration.

Visit www.hfap.org to register, or for more information, call 312.920.7383.



HFAP ACADEMY LIVE 2019 REGISTRATION FORM

PLEASE COMPLETE A SEPARATE FORM FOR EACH ATTENDEE.

Registrant name and credential(s)

Email

Dietary restrictions? No Yes If yes, please describe:

PROGRAM SELECTION

Hospital Clinical & Administrative Track

Hospital Facilities Track

ASC Track

ORGANIZATIONAL INFORMATION

Hospital

ASC

Other

Organization name

Street address

City

State

Zip

ACADEMY COST

Early Bird - \$795 (Registration received by August 23)

Early Bird addition - \$770 (Additional registrants from the same organization; registration received by August 23)

Regular rate - \$895 (Registration received August 24-October 1)

Regular rate addition (Additional registrants from the same organization; registrations received August 24-October 1)

HOTEL ACCOMODATIONS

The Westin O'Hare

6100 North River Road, Rosemont, IL

Rate: \$154/night until September 25, 2019.

A link to make room reservations will be sent with your registration confirmation.

Note: The room block may fill prior to that date at which time rooms may be reserved on a space/rate available basis.

PAYMENT

I have enclosed a check in the amount of \$_____.

Make checks payable to:

HFAP

506 N Clark St, Suite 301

Chicago, IL 60654

Please charge my credit card. (Please note that a 3% convenience fee will be added to all credit card payments.)

Card number

Exp

CVV

Cardholder name

Cardholder signature

Cancellations will be accepted until September 25, 2019 with a \$100 cancellation fee. After that date, there will be no refunds for cancellation. Organizations may substitute registrants within the same track.

QUESTIONS? CALL HFAP AT 312.920.7383, EXT. 03.

EMAIL COMPLETED FORM(S) TO AFITZSIMMONS@HFAP.ORG.